



BURLINGTON YOUTH FOOTBALL COMMITTEE BYLAWS

ARTICLE I - COMMITTEE NAME

1.1 Name - The entire club shall be the Burlington Youth Football, Inc. or, also known as BYF.

ARTICLE II - PURPOSE

2.1 Purpose - The purpose of BYF committee is to manage the operations of the BYF program. This includes providing procedures, guidelines, rules, and direction for the football program. BYF looks to elevate the knowledge and sportsmanship of its coaches while enhancing the overall team experience for parents and participants.

2.2 Mission - BYF will provide quality structured tackle football activities to the children ages 5-14 of Burlington and neighboring communities. The developmental programs will teach sports fundamentals, good sportsmanship, character, discipline, competitiveness and teamwork in a positive, caring and safe environment. BYF strives to ensure that all players are given the opportunity to participate in each game, encourage participants to maintain high scholastic grades in school, and develop a compassionate attitude.

ARTICLE III - STATEMENT OF POLICY

3.1 - It shall be the policy of BYF to conduct its activities so that the physical and moral welfare of the young people for whose benefit it is organized shall remain paramount and all matters of the Policy shall be determined on that basis.

3.2 - All matters that would require amendment to the BYF By-Laws shall be decided by a vote of the majority of the Governing Board.

3.3 - It shall be the policy of BYF to implant firmly in the youth of the community the ideas of good sportsmanship, honesty, loyalty and courage.

3.4 - No person who is a member of the League, or who is employed or who is in any way connected with the league, shall receive any personal financial benefit there from beyond the reasonable value of services in carrying out the purpose for which the League has been organized.

3.5 - It shall be the policy of the League to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with the League or any of its programs.

3.6 – BYF firmly opposes and strictly prohibits any form of discrimination on the basis of gender, age, race or religious preference.

ARTICLE IV – MEMBERSHIP

4.1 – Membership consists of players, volunteer adult leaders, parents or guardians of players, managers, coaches, and board members. Membership is annual initiating with paid dues for participants and their parents and/or guardians terminating on December 31st of each year or at the conclusion of post season play.

Membership for coaches starts with board approval as a confirmed coach and ends on December 31st of each year or at the conclusion of post season play. Membership for board members starts with placement on the board and terminates upon resignation, documented failure to perform duties, and/or removal by board action.

4.2 – No individual shall be denied membership, nor shall they be refused recognition, because of race, color, religion, sex, ethnic or national origin.

4.3 - There shall be no dues or assessments for membership in the League, except for fees charged for participating. The Governing Board of Officers shall set the amount of fees annually.

4.4 - Communication about BYF will occur on an annual basis by way of, but not limited to: school flyers, articles in community newspapers, and by way of our web-site (BurlingtonYouthFootball.org).

4.5 - Membership may be terminated by resignation, failure to complete payment of fees, or action from the Governing Board of Officers.

ARTICLE V - GOVERNMENT OF BYF

5.1 - The Government of the League shall be under the direct supervision of the President and the Governing Board of Officers.

ARTICLE VI - GOVERNING BOARD OF OFFICERS

6.1 - The Officers of the League shall include a minimum of:

- President
- Vice President
- Secretary and Treasurer
- Director of Football
- Player Safety And Development Director
- Social Director
- Director of Philanthropy
- Director of Merchandise

Additional board members to cover functional needs as may be required year-to-year based on need and available volunteers.

6.2 - Method of Selection

All applicants interested in becoming an Officer of the Governing Board must complete an Application, submit it to the President of BYF, and adhere to an interview process conducted by the Governing Board of Officers.

6.3 - Board Member Duties and Responsibilities.

Board members must attend board meetings, scheduled BYF events, Saturday game day scheduled work shifts, and BYF hosted events. Specific position responsibilities are outlined herein with service to include but not necessarily limited to these solely;

A. President – Shall act as Chief Executive Officer of BYF. Shall exercise supervision over the organization and all its activities. Shall preside at all meetings of the Executive Board of Directors and the Governing Board of Officers. Shall make an annual report thereon to the Officers of the League. Shall appoint all committees and designate an executive officer to serve as ex-officio member of all committees. Responsible for BYF public relations in the community. Will be the liaison between the BYF and the South Eastern Youth Football Alliance. Is to attend alliance meetings as the League's official representative and will speak on behalf of the League as well as relay to the league officers and coaches all rules in connection with the Alliance. Two years of previous BYF board experience or three years of BYF committee participation is required.

B. Vice President - Shall assist the President in the performance of the President's duties, shall preside at meetings in the absence or incapacity of the President and becomes the Interim President on the death, resignation, or permanent incapacity of the President until a new President can be elected (*See Section 6.6*). Shall serve as Chairman of the By-Laws and Disciplinary Committees. In charge of marketing and fundraising for BYF. Ensures permits are obtained for all practice fields and BYF home games. Shall perform other duties as may be assigned by the President. One year of previous experience serving on the BYF Governing Board or two years of BYF committee participation is required

C. Director of Football - Has overall responsibility for football equipment and supplies throughout the year. Shall Be in charge of uniform and equipment ordering. Coordinates player registrations and events to assist in the growth of the BYF program. In charge of scheduling officiators for all BYF home games. In charge of coaching seniority and selection recommendations. One year of previous experience serving on the BYF board or two years of BYF committee participation is required.

D. Secretary and Treasurer – Responsible for taking careful and accurate notes of the proceedings of the meetings as a basis of preparing minutes, shall prepare and certify the correctness of the minutes. With direction of the presiding Officer, prepares a detailed agenda prior to each meeting. Prepare an Officer List and call the roll when needed or directed by the presiding Officer. Must bring to each meeting the Minute Book; a copy of the By-Laws, rules and policies. Responsible for the collection, safekeeping, and expenditures of all funds of BYF, and for keeping accurate records of all financial transactions. Responsible for preparing, presenting and maintaining the annual operating budget. Collects and disperses funds only as directed by Law, the By-Laws, Governing Board of Officers, the Executive Board or other Authority provided in the By-Laws. Shall give treasurer's update at all regularly scheduled meetings and shall give a final update to the Governing Board of Officers at the annual meeting. The Treasurer does not have the power to borrow money or issue funds or checks except as authorized to do so by the By-Laws of BYF, Governing Board of Officers or Executive Board of Directors. Two years of previous experience serving as an Officer of the BYF Governing Board or three years of BYF committee participation is required and the candidate must be bondable.

E. Director of Player Safety and Development - Oversee practice schedules and scrimmages, regular season games, and post-season games as needed to ensure the player safety and development standards of BYF is being adhered to. Coordinates player development camps and events. Schedules athletic

trainers for all home games. Responsible for Coaching certification and development. One year of previous experience serving on the BYF board or two years of BYF committee participation is required.

F. Social Director – Coordinates BYF activities including organizing team moms, concessions and concession assignments, writing draft community publications for board approval, oversight of the BYF website, organization of team and individual photography, printed materials for games, advertising, bulletins etc., player banquet organization, and community public relations. One year of previous experience serving on the BYF board or two years of BYF committee participation is required.

G. Director of Philanthropy- Has overall responsibility for all fund raising efforts. Responsible for establishing and presenting an annual plan for activities and targeted contributions levels for each year. Plans and coordinates all fund raising events and activities, including team sales, community events, and mail or web based campaigns. Actively solicits for donors within the local business community, utilizing all available and ethical means. Researches and seeks new opportunities for grants and donations from all potential sources. Ensures all donors receive proper recognition and appreciation. One year of formal fund raising experience and/or serving on the BYF board.

H. Director of Merchandise – Has overall responsibility for team merchandise including Spirit Ware, Photography, Awards, and Donor Plaques. Orders Spirit Wear for members, coaches and Executive Committee. Maintains merchandise (to include photos) sold and other BYF activities as decided upon by the BYF Board of Directors. Coordinates selection of team photography and acts as liaison with Social Director to schedule. Directs parent volunteers in merchandise set-up, delivery and clean-up. Responsible for all sourcing/ordering and inventorying of merchandise, per budget or by BYF direction, presenting all purchase orders and receipts to Treasurer immediately for payment. Responsible for ensuring all proceeds from the sale of any merchandise is delivered to Treasurer. Maintains records of procedures, contacts, suppliers, etc. for future reference. One year of previous experience serving on the BYF board or two years of BYF committee participation is required.

6.4 – Resignation

An Officer of BYF, who resigns his or her position for that year, will forfeit his or her position for that year.

6.5 - Removal from Office

Any Officer of the Governing Board, including the President, may be removed by a 2/3 vote of all members of the Governing Board, or by disciplinary action progressive process defined in section 8.6.

6.6 - Method of Filling Vacancies

A special election may be called in the event of death, resignation, or inability to perform the duties of office for any reason of any Officer of the Governing Board. The Executive Board of Directors will make nominations for the vacated position. Such member shall serve in that capacity until the end of the remainder of that term. If no suitable replacement is elected, that position may remain vacant until the next regular election.

ARTICLE VII- EXECUTIVE BOARD OF DIRECTORS

7.1 – Membership

A. Ex-Officio Members - President, Vice President, Director of Football, Secretary, Treasurer, and Director of Safety and Player Development.

B. No more than one member of a household, who is currently a member of the League’s Governing Board of Officers, shall serve as a member of the Executive Board of Directors.

7.2 - Duties and Responsibilities

A. Approve and ratify all business of the Governing Board of Officers.

B. Approve all contracts and terms of financing.

C. Supervise and manage all Player Drafts, regular and blind drafts.

D. Secure and oversee any legal support as may be required by the League.

ARTICLE VIII – MEETINGS

8.1 – All meetings of the Governing Board of Officers will be conducted in accordance with “The Standard Code of Parliamentary Procedure”.

8.2 - At the annual, special or regularly scheduled meetings of BYF, every eligible Officer of the Governing Board present shall be entitled to vote. There shall be no proxy voting. All information discussed and voting action taken regarding BYF functions during the annual, special, or regularly scheduled BYF meetings will be made available upon request. All voting is done by a voice or show of hands except Player Rules, which must be done by Roll Call. All election voting must be done by Ballot. Copies of minutes for the annual, special or regularly scheduled BYF meetings will be kept in the Official Minute Book and will be made available upon request.

8.3 - Annual Meeting

A. 7 day advance notice by E-mail.

B. Order of Business.

1. President’s year-end report.

2. End of year Treasury update.

3. End of year Football Equipment update.

4. Initial planning for new season – duty assignments

8.4 - Regular Meetings

A. 2 day advance required notice by phone and/or email unless waiver of notice is received.

8.5 - Special Meetings

The President or a Quorum of the Executive Board of Officers will call special meetings.

A. How notified:

1. Telephone

2. E-mail

B. 24 Hours Advance Notice

8.6 – Meeting Attendance

A. Any officer of the Governing Board missing two consecutive or three out of five regular or special meetings will be placed on probationary status

B. Any Officer being placed on probation twice in a season can be removed from office by majority vote of the Governing Board; to exclude the Officer in which the vote is being made to determine status.

C. Any Officer missing more than 50% of regularly scheduled meetings during a calendar year will be removed from office.

8.7 - Any Head Coach or any member of the league may attend board meetings for a specific reason upon request in advance and approval of the Governing Board of Officers.

ARTICLE IX - PARLIAMENTARY AUTHORITY

9.1 - The Purpose of Parliamentary Procedure is to facilitate the transition of business and to promote cooperation and harmony.

9.2 - “The Standard Code of Parliamentary Procedure”, most recent edition By American Institute of Parliamentarians, Alice Sturgis governs this organization in all parliamentary situations that are not provided for in the By-Laws or any adopted rules.

ARTICLE X – COMMITTEES

10.1 - The President, with the approval of the Executive Board of Officers, may appoint any Special Committee for purposes as deemed necessary.

ARTICLE XI – OFFICER ELECTIONS

11.1 - A majority of the Governing Board of Officers that is entitled to vote and present shall be required for an election. No voting by proxy.

11.2 - Nominations

A. Self-nominations for vacant positions are accepted by application.

B. Applications are accepted during the BYF playoffs and during the following off-season with a deadline of May 1st. All applications must be turned in to the League President.

C. Interviews will be held the First week of May and Officer Election will be on or before the 1st of June of the upcoming year.

11.3 - Method of Voting

A. By Ballot.

B. President and Secretary must count all votes simultaneously in the presence of all voting members of the Governing Board of Officers

ARTICLE XII – QUORUM

12.1 - Meetings of the Governing Board of Officers

A Majority of all Officers entitled to vote will constitute a quorum for transaction of Business, and a majority vote will govern.

12.2 - Meetings of the Executive Board of Directors

Majority of all Directors entitled to vote will constitute a quorum for transaction of Business, and a majority vote will govern.

ARTICLE XIII –DISCIPLINARY ACTION

13.1 - The Governing Board of Officers shall have the authority to suspend, discharge, or otherwise discipline any player, referee, league official, parent or other person whose conduct is in violation of the Rules, Policies and Regulations of **Burlington Youth Football**, these By-Laws, and/or at such time as it is considered to be in the BYF's best interest.

13.2 - Persons dismissed, barred, or suspended for longer than a game period shall have the right to request an appeal hearing before the Governing Board of Officers. Written requests for appeals must be delivered to an Officer of the League within 24 hours of notification of disciplinary action. Upon receipt of such request, a hearing will be scheduled within 48 hours.

13.3 - In the event of disciplinary procedure involving a player or other person under the age of 18, that person's parent or guardian and coach shall be required to attend the hearing with the person concerned.

13.4 - The Governing Board of Officers may impose any of the following penalties which, in their opinion, appears to match the severity of the offense:

- **WARNING:** The offending person is to be advised of the offense and further advised that the repetition of the offense will result in a more severe penalty.
- **SUSPENSION:** The offending person is to be advised in writing that he/she has been suspended from all BYF activity for a specific number of games or days.
- **DISMISSAL:** The offending person is to be advised in writing that he/she has been dismissed from BYF for the remainder of the current season.
- **BARRED:** The offending person is to be advised in writing that he/she has been barred from current and future participation within BYF permanently or for a specific number of years.

13.5– The Governing Board of Officers by majority vote shall have the authority to suspend, discharge, or otherwise discipline any coach whose conduct is in violation of the Coaches Rules, Policies and/or Regulations of **BYF**, these By-Laws, and/or at such time as it is considered to be in BYF’s best interest.

ARTICLE XIV - FINANCIAL POLICY

14.1 - The Governing Board of Officers shall administer BYF finances, and shall cause all monies belonging to BYF in such a common BYF treasury. The Governing Board shall direct expenditures in such a manner as will give no individual or team an advantage over another.

14.2 - All registration and fund-raising is to replenish the common league treasury. The common league treasury will be used for all BYF expenses including but not limited to purchasing concessions, advertising, player uniforms, field, as well as equipment. The balance of funds shall be used for improvement to BYF program.

14.3 - The Governing Board of Officers shall not permit the contribution of funds to individuals. BYF shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in 14.1 hereof (I.e., referees, etc.). Notwithstanding any other provision of these articles, BYF shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code, to the corresponding section of any future tax code, or (b) by a corporation, contributions which are deductible under section 170(c) (2) of the Internal Revenue code, or the corresponding section of any future federal tax code.

14.4 - The Governing Board of Officers shall institute a policy relative to the preparation of financial reports, and an annual audit of the books of BYF.

14.5 - Budget proposals must be submitted to the Governing Board for Administrative Expense, Concession, Field, Player Uniform & Equipment, Fund-raising, Program Book, and Advertising.

14.6 – Purchases

A. All major purchases, excluding normal operating expenses, exceeding \$1,500 for Capital expenditures or \$2,000 for operational expenditures must be approved by a majority vote by the Board of Officers with the presence of a quorum at a duly constituted meeting.

B. Normal operating expenses include concession expense, utilities, fields, etc. In Emergency instances: A quorum of the Executive Board of Directors will make the necessary decision and report to the Governing Board of officers as soon as possible.

C. Only Officers who are specifically authorized shall be permitted to commit the organization to expenditure. By right of office those include the following: Executive Board of Directors.

14.7 - Officers eligible to sign on behalf of BYF to finance improvements or equipment purchase is limited to the President, Vice President(s), Treasurer, or Secretary. Prior to signing any contract or loans the Executive Board of Directors must approve the terms of financing.

14.8 - Indemnification

BYF will not be responsible or liable for injuries to Players, Coaches, Volunteers, Parents, or Visitors, either in practices, in regular games, to and from practices, or any BYF sponsored activity. BYF shall, to the extent

legally permissible, indemnify each person who may serve or who has served at any time as an officer or employee of BYF against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith in the reasonable belief that such action was in the best interests of BYF; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

The indemnification provided hereunder shall inure to the benefit of the heirs, executors and administrators of persons entitled to indemnification hereunder. The right of indemnification under this Article shall be in addition to and not exclusive of all other rights to which any person may be entitled.

No amendment or repeal of the provisions of this Article which adversely affects the right of an indemnified person under this Article shall apply to such person with respect to those acts or omissions which occurred at any time prior to such amendment or repeal, unless such amendment or repeal was voted by or was made with the written consent of such indemnified person.

This Article constitutes a contract between BYF and the indemnified officers, directors, and employees. No amendment or repeal of the provisions of this Article which adversely affects the right of an indemnified officer, director, or employee under this Article shall apply to such officer, director, or employee with respect to those acts or omissions which occurred at any time prior to such amendment or repeal.

14.9 - Conflict of Interest

For purposes of this provision, the term "interest" shall include personal interest, interest as director, officer, member, stockholder, shareholder, partner, manager, trustee or beneficiary of any concern and having an immediate family member who holds such an interest in any concern. The term "concern" shall mean any trust, partnership, limited liability entity, firm, person or other entity.

No executive committee member shall be disqualified from holding any office by reason of any interest in any concern. An executive committee member shall not be disqualified from dealing, either as vendor, purchaser or otherwise, or contracting or entering into any other transaction with the organization or with any entity of which the organization is an affiliate. No transaction of the organization shall be voidable by reason of the fact that any director or officer of the Committee has an interest in the concern with which such transaction is entered into, provided:

- The interest of such executive member is fully disclosed to the board of directors.
- Such transaction is duly approved by the executive committee not so interest connected as being in the best interests of BYF.
- Payments to the interested executive committee member are reasonable and do not exceed fair market value.
- No interested executive committee member may vote or lobby on the matter or be counted in determining the existence of a quorum at the meeting at which such transaction may be authorized.

The minutes of meetings at which such votes are taken shall record such disclosure, abstention, and rationale for approval.

ARTICLE XV – FUNDRAISING

15.1 - All fund-raising activities undertaken for the benefit of BYF shall be subject to the approval and supervision of the Governing Board of Officers.

15.2 - No funds or accounts may be established on behalf of BYF, except by authority of the Executive Board.

ARTICLE XVI - SCHOLARSHIP FUND

16.1 - The scholarship fund may award up to three scholarships yearly when funds are available. Individuals applying for scholarship must have participated in the BYF as a Player.

16.2 - Applicants may apply for scholarship more than once and receive scholarship more than once, however preference will be given to those who have not previously received a Scholarship from BYF

16.3 - The value of the scholarship shall be determined based on fund availability.

16.4 - The Governing Board of Officers can solicit donations to the scholarship fund.

ARTICLE XVII - AMENDMENTS TO BY-LAWS

17.1 - Any By-Laws consistent with the Constitution, embodying additional provisions for the Government of BYF, shall be adopted and may be amended by the Governing Board of Officers.

17.2- A two-thirds (2/3) majority vote is required of the Governing Board of Officers of those that are entitled to vote.

ARTICLE XVIII – DISSOLUTION

18.1 - In the event of the dissolution of BYF (as described below) it shall be donated to another 501.c3 non-profit organization, as long as it's not necessary to sell the property in order to satisfy any debts still owed by BYF.

ARTICLE XIX- LEAGUE RULES

19.1 - All rules governing the playing of football, the legality of the players and related questions shall be in accordance with the WIAA, South Eastern Youth Football Alliance and local ground rules, with such modification as adapted by the BYF Governing Board of Officers.

19.2 - the Governing Board of Officers shall adopt the local playing rules of BYF.

19.3 - The local playing rules of BYF will be distributed to the Head Coaches prior to the season.

19.4 – the Governing Board of Officers shall adopt the rules for coaches to be provided prior to the first practice and will include but are not limited to; position requirements, discipline, assistant coach selection, draft protocols, playoff protocols, post season protocols, equipment maintenance, behavior with parents, officials, players, Governing Board and fans. Coaches will be required to sign the agreement form annually with the original retained by the Governing Board.

19.5 – All BYF Representatives (Coaches, Team Moms, Referees, chain crew and Officers of BYF) are to refrain from tobacco use in the presence of BYF Players during BYF Games, Practices and Meetings.

ARTICLE XX – ELIGIBILITY

20.1 - Any child residing in the Burlington, WI and surrounding areas, within the prescribed age limits and having permission of his/her parents or legal guardian is eligible for participation in BYF. All participants must complete an application, sign an injury waiver, and furnish a copy of the child's birth certificate.

20.2 - Parents, players or legal guardians will be required to furnish all pertinent information on players wishing to participate.

ARTICLE XXI - COACH SELECTION

21.1 - Prior to each season, the Governing Board of Officers will accept written applications from volunteer adult leaders wishing to serve as team coaches. The Governing Board of Officers will provide Coach Application Forms for this purpose. Potential applicants must provide a valid Wisconsin Driver's License and agree to a background check prior to consideration as a candidate.

21.2 - The Governing Board of Officers shall review and interview applicants to determine placement of coaches for all teams. The factors that will be considered in selecting coaches will be as follows:

A. General character and conduct.

a. Satisfactory background return.

b. Past conduct in BYF

B. Coaching Knowledge and Experience.

C. Seniority - Seniority is defined as the number of years a person has held a coaching position with BYF.

D. Good Standing – Good standing includes:

a. Ensuring the coach has met or will meet all certification requirements.

b. Consideration is also given to the number of complaints, problems, issues, missing equipment, etc. received in prior years for a returning coach.

c. Attends meetings on a regularly basis or assigns a sub.

E. Volunteerism - Volunteerism is defined as ensuring the prospective coach

a. Fills his/her assigned time slot at fund raisers. Solicits and receives at least 1-2 team sponsors each year.

21.3 Head Coach Seniority determination:

- a. A head coach returning to their existing team in the same division will be given priority when assigning a team (subject to all criteria above)
- b. A head coach moving up a league with their existing team will be given priority immediately following fulfillment of 21.3.d (subject to criteria above.)
- c. Assistant coaches wishing to take over their returning team as head coach will be given priority over a brand new head coach (assuming they have met or will meet the criteria above.)
- d. New head coaches will be assigned a team if there is a vacant position available. New coaches have 1 full year to fulfill the certifications and volunteerism requirements outlined above. New coaches have the option of taking over an existing team where a head coach/assistant does not return or taking over a brand new team.

21.4 Head Coach seniority communication

- a. A master list of coaches requesting teams for the upcoming season will be sent out monthly until coaching selections are made. Coaches within each league will be listed in order of seniority. Any concerns/questions with the order of this list should be brought to the attention of the Director of Football to be discussed at the next monthly meeting. The Executive Committee will review each head coach against the criteria defined above prior to making final team assignments for the coming season. Typically, the name listed at the bottom of the league will be dropped if there are not enough teams for each coach request. The Executive board reserves the right to change the order of the list and make final assignments based on review of the full criteria outlined above. (I.e. A coach at the top of the list may not receive a team solely based on seniority. If a coach has not fulfilled the other criteria in the past year, a less experienced coach or new coach may be assigned in his/her place.)
- b. Should any situations arise that are not explicitly outlined above, BYF Executive Committee will make the final team assignment decision.

21.5 - All appointed coaches are required to attend the following:

- A. Certification Meeting. Purpose -To review existing BYF rules and By-Laws regarding coaches, players and games.
- B. Coaches Clinics.
- C. Registration Event(s) specified as “mandatory”

21.6 - If an insufficient number of players sign up to support the existing number of teams, one or more teams may be dropped.

ARTICLE XXII – COACHES PRE-SEASON AND PRACTICE RULES

22.1 - All coaches are expected to furnish their own team sponsor of a set amount to be determined annually and due one week prior to the first regular season game.

22.2 – Equipment provided by the league must be returned to Director of Football prior to the BYF Banquet.

22.3 - BYF will allow up to Four (4) meetings per week during pre-season, regular season and playoffs. A meeting consists of the following:

- A. Practices.
- B. Player meeting.
- C. Scrimmages, practice games.
- D. Regular season or playoff games. (Including makeup games)

Any meeting, with a coach's supervision or direction, of two (2) or more team members for the purpose of running plays, throwing passes, running pass routes, any form of scrimmaging, film review, drills or contact will constitute a practice. Teams are allowed to have an outing or any other type of meeting as long as the aforementioned activities are not involved.

22.4 - No player meeting may exceed two (2) hours in length. Including practice scrimmages. No player meeting can exceed 8:30 pm except regular season & playoff games.

22.5 – Parent orientation meeting must be held at least 1-day prior to the first scheduled team practice. BYF may elect to determine the date, time and place for Coach/Parent meeting year-by-year.

22.6 – Four practices or 8 hours minimum in shorts, t-shirts, helmets, regulation shoes (cleats), and mouthpiece (No shoulder pads will be allowed) must be conducted before players can practice in shoulder pads or have any contact. No team to team scrimmages or an intersquad scrimmage until each team has completed three practices in full pads.

22.7 - Any violation of the rules set under this ARTICLE shall result in a penalty or punishment, as determined by the Governing Board of Officers.

22.8 – Practice schedules (date and time) must be provided to the Director of Safety and Player Development and approved. All changes made to the practice schedule must be notified to the Director of Safety and Player Development at least 5 business days in advance in order to obtain approval. For last minute changes or cancellations (weather, scrimmages, coaching availability, etc.) the Director of Safety and Player Development must be either called or sent an email as soon as it is made known (no approval is required).

ARTICLE XXIII - PLAYER RULES

23.1 - There will be four (4) divisions by age in BYF. 1st-2nd Grade combined division, 3rd-4th Grade combined division, 5th division, 6th division, 7th Grade division, and 8th Grade division. All age groups shall be determined by the player's grade level as of September 1st. Player's may choose to move up one grade level with parent or guardian's permission.

23.2 - Once a player has been assigned to a team, he/she must finish his eligibility with that team for that year. No refunds will be issued once a player is assigned to a team. No player may be dropped from a team assignment without the approval of the Executive Board. If a player quits after the first game, the Head Coach must notify the Executive Board with written notice.

23.3 - All division players are required to be provided and wear a helmet, with face guard, shoulder pads, and football pants with pads. Players must wear jerseys inside pants at all times and are required to wear full equipment during practices and regular games. Players must provide their own athletic support w/cup and a mouthpiece tethered to the helmet (a tether is not required if the Director of Player Safety and Development receives a doctors/dentist excuse in which case a non-tethered mouthpiece will be authorized. A copy of the doctors/dentist excuse must be provided to the officials at all games and be available at all practices).

23.5 - Player Participation Rules:

All Head Coaches are required to play all participants according to BYF Player Participation Rules as follows:

1. Each player will have an offensive or defensive position and will play an equal amount of playing time at that position, if they are eligible. Kickoff and receiving teams are not considered offensive or defensive positions. For teams with more than 22 players (18 for 1st-2nd grade team) additional offensive and defensive players may share a position; however, the shuttle players MUST play every other offensive or defensive down.
2. Player participation rules apply in all games sanctioned by the BYF and its Board of Directors regardless of where played.

ARTICLE XXIV - GAME RULES

24.1 – BYF will follow all game rules as established by the South Eastern Youth Football Alliance (see Attachment 1). For any conflicts with these By-Laws; these By-Laws take precedent.

ARTICLE XXV - PLAYOFFS AND SUPER BOWL

25.1 - BYF will follow Playoff and Super bowl rules as established by the South Eastern Youth Football Alliance (see Attachment 1). For any conflicts with these By-Laws; these By-Laws take precedent.

ARTICLE XXVI - POST SEASON TOURNAMENT TEAMS

26.1 - No team shall engage in any Post Season game or Tournament other than those set up, sanctioned or approved by BYF.

In witness whereof, we have hereunto subscribed our names this the 6th day of April, 2014.

BYF Football Executive Committee:

Christopher A Marks SR, President

Keith Rigert, Director of Merchandise

Brant Spiewak, Vice President

Jeff Weingart, Secretary and Treasurer

VACANT

Richard Matson, Director of Football

XXX, Director of Player Safety and Development

Sarah Behnke, Social Director

Sabrina Beinlich, Director of Philanthropy